



RECOMMENDATION FOR ADMISSION

TO THE APPLICANT

Recommendations should be requested from academic or business professionals who are able to comment on your qualifications for graduate study. Complete all sections below and enter your name and deadline date on the reverse side. Submit the form to the recommender along with a stamped envelope address to the Office of Graduate Studies or you may submit the form via email. **Recommendations from friends or relatives are not acceptable.**

APPLICANT'S INFORMATION

Name: _____
Last First Middle Date of Birth

Current mailing address: _____
Number & Street City State ZIP Code

Telephone Number: _____ Email Address: _____
(Please note that email is our primary mode of communication)

Name of the graduate program to which you are applying: _____ FVSU 910# _____
(Former FVSU Students may have an assigned 910# for identification purposes)

APPLICANT'S WAIVER OF RIGHT TO ACCESS

Under the provisions of the Family Education Rights and Privacy of Act 1974, as amended (P.L. 93-380), you (if admitted and enrolled) will have access to the information provided unless you have waived such access. Check one of the following statements and sign below:

- I hereby waive my right to review this recommendation form and letter of recommendation.
- I do *not* waive my right of review this recommendation form or letter of recommendation.

Printed Name Signature Date

TO THE RECOMMENDER

The applicant has applied for admission to a Graduate Program at Fort Valley State University. Please complete this **Recommendation Form**. Return document directly to the Office of Graduate Studies via mail or email at graduatestudies@fvsu.edu via your professional email address.

1. What is your relationship with the applicant? Teacher/Professor Employee/Supervisor Other
2. How long have you known the applicant? ___ Years ___ Months
3. **Summary Evaluation**

In comparison with others with whom you have taught or worked, please rate the applicant in the following areas:

| | Below Average (0) | Average (1) | Good (2) | Very Good (3) | Outstanding (4) | N/A |
|-------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Academic Ability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Analytical/Critical Thinking | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Written Communication | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Oral Communication | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability to work independently | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Interpersonal Skills | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Drive and Motivation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Intrapersonal Skills | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Technical Competency | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Research Ability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

4. RECOMMENDATIONS

Indicated the strength of your overall endorsement for this application for admission to the program and degree listed on the front:

- strongly recommend
- recommend
- recommend with reservations
- do not recommend

