FVSU Acceptable Use Policy

Reason for Policy:

Fort Valley State University (FVSU) Acceptable Use Policy (AUP) provides the guiding principles for use of Information Technology (IT) Resources at FVSU. Users of FVSU IT Resources are expected to be good stewards of these resources and to act in a responsible manner. Appropriate use of IT Resources allows the University to achieve its academic and research missions while maintaining a culture of openness, trust, and integrity within our digital spaces.

Policy Statement:

University IT Resources must be used in accordance with applicable licenses and contracts, and according to their intended use in support of the University's mission.

All users must comply with federal, state, and local laws, as well as FVSU policies, when using FVSU IT Resources.

The following sections define the acceptable uses of FVSU IT Resources.

Acceptable Use

Employees and student employees -

With the exception of incidental personal use, as defined below, FVSU IT Resources must be used only to conduct the legitimate business of the University (e.g., scholarly activity, academic instruction, research, learning, business operations).

Incidental personal use of FVSU IT Resources by FVSU employees is permitted if the personal use does not interfere with the execution of job duties, does not incur cost on behalf of the University, and is not unacceptable as defined in the Unacceptable Use section below.

Students -

FVSU students may use the campus network for recreational and personal purposes to the extent that such use is not unacceptable as defined in the Unacceptable Use section below, and does not adversely affect network service performance for other users engaged in academic, research, or official business activities.

Unacceptable Use

FVSU employees, including students acting as employees, are prohibited from the following actions when using FVSU IT Resources:

- Unauthorized use of IT Resources for commercial purposes or personal gain
- Transmitting commercial or personal advertisements, solicitations, or promotions

All users are prohibited from using FVSU IT resources in a manner which results in a violation of law or policy or potentially adversely affects network service performance. Examples of Unacceptable Use include, but are not limited to, the following:

- Activity that violates federal, state, or local law
- Activity that violates any University or Board of Regents policy
- Activities that lead to the destruction or damage of equipment, software, or data belonging to others or the University
- Circumventing information security controls of University IT Resources
- Releasing malware
- Intentionally installing malicious software
- Impeding or disrupting the legitimate computing activities of others
- Unauthorized use of accounts, access codes, passwords, or identification numbers
- Unauthorized use of systems and networks
- Unauthorized monitoring of communications

This list is not complete or exhaustive. It provides examples of prohibited actions. Any user in doubt about the acceptable use of FVSU IT Resources should contact Office of Information Technology for further clarification and assistance.

Scope:

All FVSU IT resource users are covered by this policy.

FORT VALLEY STATE UNIVERSITY
A State and Land-Grant Institution • University System of Georgia   Information Technology

Unrestricted   Unrestricted   Unrestricted

Policy Terms:

FVSU IT Resources – FVSU owned computers, networks, devices, storage, applications, or other IT equipment. "FVSU owned" is defined as equipment purchased with either University funding (including sources such as Foundation funds etc.) or Sponsored Research funding (unless otherwise specified in the research agreement).

Enforcement:

Violations of this policy may result in loss of FVSU system and network usage privileges, and/or disciplinary action (up to and including termination or expulsion) as outlined in applicable FVSU policies.

If user suspects that they are a victim of a violation of this policy, then the violation may be reported directly to the FVSU Cyber Security team by sending an email to ithelpdesk@fvsu.edu per the Incident Reporting procedures found in the Incident Response Plan.

Revision History

Date of Change	Responsible	Summary of Change
June 2020	Ndidi Akuta	Initial Creation